SECTION 1: CIA SUMMARY

Community Impact Assessment: Summary

1. Name of service, policy, function or criteria being assessed:

Executive Member report for Register Office Service Delivery Plan 2015-17

2. What are the main objectives or aims of the service/policy/function/criteria?

To invite the Executive Member to approve a specific Service Delivery Plan for Registration Services as required by the General Register Office (GRO) under the 'New Governance' system of working.

3. Name and Job Title of person completing assessment:

Matt Boxall – Head of Public Protection

| 4. Have any impacts been Identified? (Yes/No)

Yes | Community of Identity affected:

Yes | Summary of impact: |
|---|---|---|
| | | Registration of births available at Surestart children's centres ensures the services are promoted to new parents for the benefit of the child.

We ensure that weddings and civil partnerships are legal and convert civil partnerships into marriages to give full equality to same sex couples.

We conduct Citizenship ceremonies to welcome foreign nationals into British society. |

5. Date CIA completed: 20/08/15

6. Signed off by:

7. I am satisfied that this service/policy/function has been successfully impact assessed.
Name:
Position:
Date:

8. Decision-making body:	Date:	Decision Details:

Send the completed signed off document to **ciasubmission@york.gov.uk** It will be published on the intranet, as well as on the council website.
Actions arising from the Assessments will be logged on Verto and progress updates will be required

CITY OF
YORK
COUNCIL

Community Impact Assessment (CIA)

Community Impact Assessment Title:	Service Delivery Plan 2015-17 - Registration Service

What evidence is available **to suggest that the proposed service, policy, function or criteria could have a negative (N), positive (P) or no (None) effect** on quality of life outcomes? (Refer to guidance for further details)

Can negative impacts be justified? **For example: improving community cohesion; complying with other legislation or enforcement duties; taking positive action to address imbalances or under-representation; needing to target a particular community or group e.g. older people.** NB. Lack of financial resources alone is NOT justification!

Community of Identity: Age

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
Registration of births at Surestart centres is aimed to promote the support available to new parents (and their children)	Health	P	None

Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
Barnardos report (2015) recognises that in the first six weeks of a baby's life children need more support than ever.	N/a	Continue offering registration of babies at local children's centres meaning parents can find out what's on offer – particularly around post natal depression and safeguarding.	Service Manager	Ongoing

Community of Identity: Carers of Older or Disabled People				
Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
N/a		N/a	None	None
Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
None		N/a	None	None

Community of Identity: Disability

Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
N/a		N/a	None	None

Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
None		N/a	None	None

Community of Identity: Gender

Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
N/a		N/a	None	None

Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
None		N/a	None	None

Community of Identity: Gender Reassignment				
Evidence		**Quality of Life Indicators**	**Customer Impact** (N/P/None)	**Staff Impact** (N/P/None)
N/a		N/a	None	None
Details of Impact	**Can negative impacts be justified?**	**Reason/Action**	**Lead Officer**	**Completion Date**
None		N/a	None	None

Community of Identity: Marriage & Civil Partnership

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
Service is responsible for the legal preliminaries prior to marriage and civil partnership as well as approving venues for non-religious ceremonies. We also conduct wedding and civil partnership ceremonies at the Register Office and approved venues. Additionally we facilitate the conversion of civil partnerships into marriages including providing a ceremony (for an additional fee) if desired.	Individual, family and social life.	P	None

Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
Failing to comply with the legal preliminaries to marriage correctly could render the marriage void. We provide a facility to enable a couple to marry/enter a civil partnership for the minimum fee prescribed by law. Conversion of civil partnership into marriages gives equal rights to same sex couples.	N/a	Statutory requirement to deal with preliminaries and register marriages civil partnerships.	Service Manager	Ongoing

Community of Identity: Pregnancy / Maternity				
Evidence		**Quality of Life Indicators**	**Customer Impact** (N/P/None)	**Staff Impact** (N/P/None)
N/a		N/a	N/a	N/a
Details of Impact	*Can negative impacts be justified?*	**Reason/Action**	**Lead Officer**	**Completion Date**
N/a		**N/a**	None	None

Community of Identity: Race				
Evidence		**Quality of Life Indicators**	**Customer Impact** (N/P/None)	**Staff Impact** (N/P/None)
Provision of Citizenship ceremonies to welcome foreign nationals to Britain		Participation, influence and voice	P	None
Details of Impact	**Can negative impacts be justified?**	**Reason/Action**	**Lead Officer**	**Completion Date**
Applicants make an oath of allegiance (or make an affirmation if they prefer not to swear by God) and a pledge. This means a promise to respect the rights, freedoms and laws of the UK.	N/a	Statutory duty - The Home Office, which administers all applications for British citizenship, believes that all new citizens should be encouraged to feel a sense of belonging to the wider community. A ceremony of a public and celebratory nature helps to foster this.	Service Manager	Ongoing

Community of Identity: Religion / Spirituality / Belief			
Evidence	**Quality of Life Indicators**	**Customer Impact** (N/P/None)	**Staff Impact** (N/P/None)
We operate an 'out of hours' contact telephone service to register deaths for funerals which need to be conducted the same day for religious reasons.	N/a	**None**	**None**
Details of Impact	*Can negative impacts be justified?*	**Reason/Action**	**Lead Officer**	**Completion Date**
The needs of those who for for religious or cultural reasons need to make brial provision without delay are met.	N/a	Ensures that religious or cultural needs are catered for.	None	None

Community of Identity: Sexual Orientation				
Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
N/a		N/a	None	None
Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
None		N/a	None	None